

1 UNITED STATES DISTRICT COURT

2 DISTRICT OF NEVADA

3 RONALD W. COLLINS,

Case No. 2:23-cv-01812-GMN-VCF

4 Plaintiff

ORDER

5 v.

6 TANISHA MULHEAD HENRY, et al.,

7 Defendants

8

9 On November 6, 2023, pro se plaintiff Ronald W. Collins, an inmate in the custody
 10 of the Nevada Department of Corrections, submitted a complaint under 42 U.S.C. § 1983.
 11 (ECF No. 1-1). Plaintiff has neither paid the full \$402 filing fee for this matter nor filed an
 12 application to proceed *in forma pauperis*. (See ECF No. 1).

13 **I. DISCUSSION**

14 The United States District Court for the District of Nevada must collect filing fees
 15 from parties initiating civil actions. 28 U.S.C. § 1914(a). The fee for filing a civil-rights
 16 action is \$402, which includes the \$350 filing fee and the \$52 administrative fee. See 28
 17 U.S.C. § 1914(b). "Any person who is unable to prepay the fees in a civil case may apply
 18 to the court for leave to proceed *in forma pauperis*." Nev. Loc. R. Prac. LSR 1-1. For an
 19 inmate to apply for *in forma pauperis* status, the inmate must submit **all three** of the
 20 following documents to the Court: (1) a completed **Application to Proceed *in Forma***
 21 **Pauperis for Inmate**, which is pages 1–3 of the Court's approved form, that is properly
 22 signed by the inmate twice on page 3; (2) a completed **Financial Certificate**, which is
 23 page 4 of the Court's approved form, that is properly signed by both the inmate and a
 24 prison or jail official; and (3) a copy of the **inmate's prison or jail trust fund account**
 25 **statement for the previous six-month period**. See 28 U.S.C. § 1915(a)(1)–(2); Nev.
 26 Loc. R. Prac. LSR 1-2. *In forma pauperis* status does not relieve an inmate of his or her
 27 obligation to pay the filing fee, it just means that the inmate can pay the fee in installments.
 28 See 28 U.S.C. § 1915(b).

1 **II. CONCLUSION**

2 It is therefore ordered that Plaintiff has **until January 5, 2024**, to either pay the full
3 \$402 filing fee or file a fully complete application to proceed *in forma pauperis* with all
4 three required documents: (1) a completed application with the inmate's two signatures
5 on page 3, (2) a completed financial certificate that is signed both by the inmate and the
6 prison or jail official, and (3) a copy of the inmate's trust fund account statement for the
7 previous six-month period.

8 Plaintiff is cautioned that this action will be subject to dismissal without prejudice if
9 Plaintiff fails to timely comply with this order. A dismissal without prejudice allows Plaintiff
10 to refile the case with the Court, under a new case number, when Plaintiff can file a
11 complete application to proceed *in forma pauperis* or pay the required filing fee.

12 The Clerk of the Court is directed to send Plaintiff the approved form application to
13 proceed *in forma pauperis* for an inmate and instructions for the same and retain the
14 complaint (ECF No. 1-1) but not file it at this time.

15
16 DATED THIS 7th day of November 2023.
17
18 
19 _____
20 UNITED STATES MAGISTRATE JUDGE